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EXPERIENCE

Cadwalader, Wickersham & Taft LLP – New York, NY

Reference Librarian (February 2006 to October 2007 & June 2013 to present) Responsible for high quality legal research, business research, and general reference services for attorneys in a fast-paced environment; deliver written analysis in response to research requests; case law research; state and federal legislative history research and administrative code history research; proficiency with print and electronic resources, including Bloomberg Law, Lexis, and Westlaw; evaluation of print and electronic resources for collection development; management of current awareness materials; interlibrary loan; client billing.

Debevoise & Plimpton LLP – New York, NY

Legal Research Analyst (October 2007 to June 2013) Responsible for work similar to work at Cadwalader; international arbitration research.

Dickstein Shapiro Morin & Oshinsky LLP – New York, NY

Reference Librarian (May 2005 to January 2006) Responsible for work similar to work at Cadwalader.

Williams, Kastner & Gibbs PLLC – Seattle, WA

Library Technician (March 2000 to March 2004) Responsible for managing library technical services; general and legal reference; training attorneys and staff on efficient use of research tools; monitoring library budget; interlibrary loan.

Professional Library Services [a library technician contractor] – Seattle, WA

Managing Technician (July 1997 to September 1998) Responsible for technical services maintenance at client libraries, training new employees, and reviewing employee performance.

RESEARCH SKILLS

ABI/INFORM (ProQuest); Accurint; Activist Insight; ALM Legal Compass; Bloomberg Law; Bloomberg Terminal; BoardEx; Cadwalader Cabinet; Capital IQ; Cheetah; Charity Navigator; CompuMark (SAEGIS); Congress.gov; Courtlink; Creditflux; D&B Hoovers; Debtwire; Derwent; DNBI; EDIS (USITC); EMMA (MSRB); govinfo; GuideStar; HeinOnline; Intelligize; Investor-State Law Guide; JSTOR; Justis; Kluwer Arbitration; Law360; Legislative Retrieval System (NYS); Legistar (NYC); Lexis Advance; LLMC; Mergent Online; MergerMarket; MLex; Monitor Suite; Nexis Newsdesk; NYSCEF; PACER; PaRR; Perfect Information; PitchBook; PLI Plus; Preqin; ProQuest Congressional; PubMed; RBSources; RelSci; RIA Checkpoint; Reorg Research; S&P Global (formerly SNL); ScienceDirect; Shark Repellent (FactSet); TheCorporateCounsel.net; Thomson One (Refinitiv); USPTO.gov; Westlaw; WorldCat; and more.

EDUCATION

M.L.I.S., University of Washington, Information School (2004)

Emphasis on law librarianship and business research coursework

B.A., University of Washington, College of Arts & Sciences (1995)

Major: Comparative History of Ideas

Minor: Near Eastern Language and Civilization

References are available upon request.